



Outside Enrichment Credit Approval Information 2012-2013 School Year

Johnson College Prep is a college prep school; being this, we expect that students who choose to attend JCP acquire a well-rounded education that includes academics, extracurricular activities, and community service.

All students are required to complete enrichment credit in order to be promoted. Enrichment can be completed outside of school if a student is unable to participate in classes or sports offered at JCP. To receive credit for enrichment taken outside of school, the documentation must be submitted by **Monday, June 10, 2013 at 4:30 p.m.**

Documentation: In order to receive any credit, you must provide documentation on the organization's letterhead from your teacher/supervisor/coach that includes the following information:

- Verification of how many hours you completed for the program. You need **at least 25 hours to earn .25 Enrichment credit**
- Documentation of course content/program details – what was taught/learned
- Supervisor Contact Information: Name, Job Title, Telephone number, Email

Submission Policy: Documentation should be placed in a sealed envelope and placed in Ms. Wright's mailbox or faxed to (312) 278-0449 (Attn: Ms. Wright). Forms are due no later than **Monday, June 10, 2013 at 4:30 p.m.**

Questions:

Please submit questions to Ms. Wright, and obtain approval early to ensure your student can receive credit for the activity he/she is involved in.

Room: 212

Phone: (312) 348-1888

Email: dwright@nobleenglewood.org

Fax: (312) 278-0449

For coordinator use

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